

TULIP Instructions

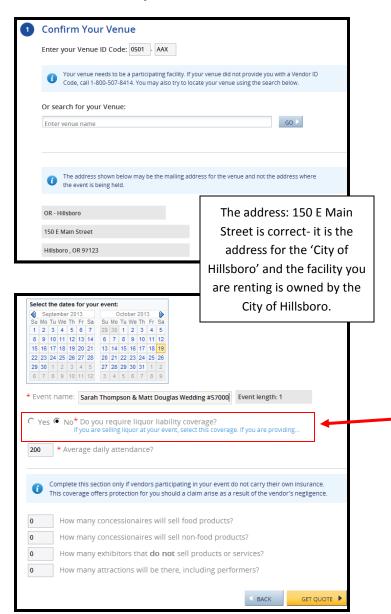
TULIP ensures that you are protected from liability related to injuries and damage that may occur at your event or activity. Without TULIP, you may be personally responsible for the payment of claims for bodily injury or property damage.

To get a free quote, or to purchase TULIP insurance, please visit:

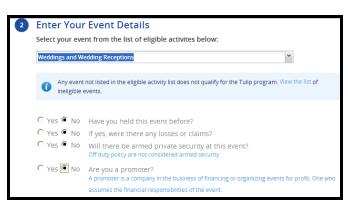
www.onebeaconentertainment.com/tulip and click on 'Purchase or Quote'

Step 1:

Enter facility code: 0501 – aax



Step 2:
Describe your event



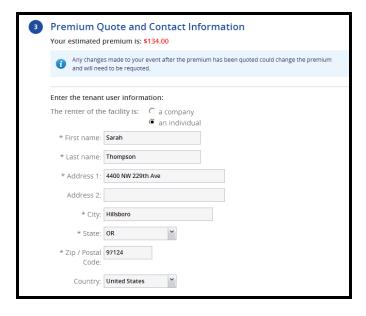
Step 3: Get your quote

- *Please include the facility renter's last name & rental number in the title of your event.
- *List the maximum attendance.
- *This question refers to additional insurance -You do not need to purchase additional liquor liability in order to serve alcohol at your event. Click 'no' unless instructed to do otherwise by Parks staff.
- *There is no vending (sales of goods, foods, concessions or entertainment) allowed at City of Hillsboro facilities.
- *Click 'Get Quote' to view estimated purchase price.



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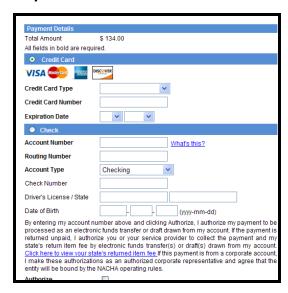
Step 4: Enter Contact Information



Step 6: Enter Billing Information



Step 5: Enter Payment Information



- *The **Tenant User** is the person who renting the facility (signed the contract)
- *The **Contact Information** can either be the Tenant User, or someone else, such as: A wedding planner, father of the bride, etc.
- *Anyone can purchase the insurance for the Tenant User, the person paying does not need to be insured, or affiliated with the rental.
- * Billing information must match payment information.